मोलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी مولانا آزاد ليشنل أر دويو نيورش MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

Department of Social Work

Ref. MANUU/DSW/2016-17/

ALLOCATION OF RESPONSIBILITIES (Semester 2016-17)

Allocation of Responsibilities	Faculty In-charge
 Fieldwork Coordinator Time Table In charge Guest Lecture and Orientation Process 	Mr. Md Israr Alam
 In-charge Examination and Viva Voce Placement Incharge 	
 Skill Lab In-charge Student's Advisor Contingency/ Budget Control/Assets Records and Maintenance Scholarship Academic Coordinator for the execution of CBCS 	Dr. Md. Aftab Alam
 Departmental Meeting Convener and BOS Annual Report/AQAR Academic Calendar 	Dr. Rafat Aara
 Student's Data Base/Monthly attendance Website Update Sanitation Time Table with Mr. Israr Alam 	Mr. Abu Osama
	 Fieldwork Coordinator Time Table In-charge Guest Lecture and Orientation Programme In-charge Examination and Viva Voce Placement Incharge Skill Lab In-charge Student's Advisor Contingency/ Budget Control/Assets Records and Maintenance Scholarship Academic Coordinator for the execution of CBCS Departmental Meeting Convener and BOS Annual Report/AQAR Academic Calendar Student's Data Base/Monthly attendance Website Update Sanitation

Head of Social Work

Maulana Azad National Urdu University

Gashibov " Hydersbad - 500 032

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